

St. Anne's PTFA

AGM

Minutes of meeting held on Thursday 9th October 2014

Attendees	Katie Brown (Chair), Donna Dale (Chair), Teresa Jones (Vice Chair), Louise Bell (Treasurer), Justine Lomas (Head Teacher), Fiona Clemenccon, Clare Byrne, Helen Thompson
Apologies	Cath Anthony, David Hannett

Item	
1.	Welcome and Introductions Introductions and welcome speech from current chairs. Thanks offered for the efforts and support from all parents, teachers and families over the last 12 months.
2.	Nominations Only 1 Nomination Form received. Position of PTFA Chair, agreement received from all attendees that the position of Chair can be held jointly by 2 parents to reduce the commitment for those involved. Nominations for key positions invited from all attendees: Chair – Donna Dale & Katie Brown Vice – Theresa Jones Treasurer – Louise Bell Secretary – Clare Byrne All nominations seconded & agreed. There was a discussion around how people are nominated and Clare Byrne suggested that in future we ask for people to let us know if they would like to be nominated before the Nomination Forms are sent out. Agreed by all.
3.	Treasurer Report Outline of funds raised submitted by Louise 2013-2014 raised almost £7000 from Christmas Bingo, School Discos, Strawberry Fayre, Easter Bingo etc This has paid for many items to support our children's education & the school including: Coaches for school trips, Memory books & T-shirts for Y6 leavers. Louise will be distributing a breakdown of income and expenditure soon. Thanks received from Mrs Lomas for the support of the PTFA. Expenditure for Sept to Dec 14 Term It was agreed to provide: £1500 for books for the Reading Scheme £700 towards the texting service for the year £300 for the panto

	<p>£600 towards coaches for trips Treats and Crackers, etc for the children for the Christmas events</p> <p>Expenditure for Jan to Easter Term Hoping to be able to provide another £1500 for further books for the Reading Scheme £600 towards coaches for trips More information to follow</p> <p>Expenditure for Easter to Summer Term £600 towards coaches for trips More information to follow</p>
4.	<p>Parent Representatives</p> <p>It would be good to have 1 or 2 parents from each year group to act as Parent Representatives.</p> <p>If other parents have any ideas/suggestions/offers of help they could contact any of the committee of the Parent Representatives to discuss.</p> <p>Suggestions are: NURSERY – Tracy Webb + RECEPTION – Helen Thompson + 1 YEAR 1 – Lucy Clapton +1 YEAR 2 – Katie Brown + 1 YEAR 3 – Ceri Lipscombe + 1 YEAR 4 – Teresa Jones + Donna Dale YEAR 5 – Louise Bell + 1 YEAR 6 – Debbie Scifo + 1</p> <p>Katie Brown will speak to those concerned to confirm and we also welcome others to put themselves forward too.</p>
5.	<p>200 Club</p> <p>Joanne will continue to run this for the time being. During the last academic year the 200 Club donated £1000 to the school for books for the Reading Scheme.</p>
6.	<p>Bags2School</p> <p>Clare Byrne has taken over responsibility for this.</p>
7.	<p>Communication</p> <p>Louise Bell has designed a new leaflet and a newsletter to be distributed to parents. It was agreed to send the newsletter once a term, contributions welcome from all. Mrs Lomas is going to ask some children for contributions too, they can be Reporters for our PTFA Newsletter.</p>

<p>8.</p>	<p>Dates for Diary</p> <p>2014 07/11/14 – Own Clothes Day – Donations of Christmas Chocolate Please 10/11/14 – PTFA Meeting, Spittal Brook Pub, all welcome 21/11/14 – Christmas Bingo 27/11/14 – Christmas Shopping Evening / Festive Fayre 06/12/14 - Church Christmas Fair – donate left over chocolate from Bingo 10/12/14 - Christmas Production 2pm – Tea & Coffee 11/12/14 - Christmas Production 6.30pm – Tea & Coffee 16/12/14 - School panto for children – PTFA provide drink and sweets. 17/12/14 – Christmas Lunch – PTFA provide Crackers 18/12/14 - School Christmas Disco – PTFA provide a drink and biscuit 19/12/14 – Carol Concert – Tea & Coffee</p> <p>2015 06/04/15 – Possible Race Night / Quiz Night – details to be confirmed 02/07/15 - Sports Day – Tea and Coffee. PTFA provide a drink and biscuit for children. 05/07/15 - Strawberry Fair – Lots of helpers required Please.</p>
<p>9.</p>	<p>Planning Future Events</p> <p>Initial discussions took place and these will be finalised at a meeting on 10th November 2014 at the Spittal Brook Pub. All Welcome.</p> <p>We have also booked another meeting for Thursday 22/01/15 at the Spittal Brook pub. All welcome.</p>
<p>10.</p>	<p>Any Other Business</p> <p>To put PTFA updates, and minutes onto the school website. Mrs Lomas said if we email items to her she can arrange for this to be done.</p>