



Let trust, respect and love live here

Charging and Remissions Policy

1 Introduction

1.1 All education during school hours is free. We do not charge for any activity undertaken as part of the National Curriculum with the exception of individual or group music tuition.

1.2 All payment received over £20 is receipted

2 Voluntary contributions

- **2.1** When organising school trips or visits which enrich the curriculum and educational experience of the children, the school invites parents to contribute to the cost of the trip. All contributions are voluntary. If we do not receive sufficient voluntary contributions, we may cancel a trip. If a trip goes ahead, it may include children whose parents have not paid any contribution. We do not treat these children differently from any others. At the discretion of the school fees for educational visits will be paid for by the school for children in receipt of FSM.

2.2 If a parent wishes their child to take part in a school trip or event, but is unwilling or unable to make a voluntary contribution, we allow the child to participate fully in the trip or activity. Sometimes the school pays additional costs in order to support the visit. On these occasions the trip is funded from School Fund. Parents have a right to know how each trip is funded. The school provides this information on request.

2.3 The following is a list of additional activities organized by the school, which require voluntary contributions from parents. These activities are known as 'optional extras'. This list is not exhaustive:

- visits to museums;
- sporting activities which require transport expenses;
- outdoor adventure activities;
- visits to the theatre;
- musical events and performances.

3 Residential visits

3.1 If the school organises a residential visit in school time or mainly school time, which is to provide education directly related to the National Curriculum, we do not make any charge for the education. However, we do make a charge to cover the costs of board and lodging. Children who receive Free School Meals will be exempt from payment.

4 Music tuition

4.1 All children study music as part of the normal school curriculum. We do not charge for this.

4.2 There is a charge for individual or group music tuition if this is not part of the National Curriculum. The peripatetic music teachers teach individual or small group lessons. We make a charge for these lessons. We give parents information about additional music tuition at the start of each academic year.

- Music tuition is £180 for the year. It is a requirement that the payment for the entire year is paid in full at the beginning of the academic year. Sessions not attended are not refundable.
- At the discretion of the school, fees for music tuition may be paid for by the school for children in receipt of FSM.
- At the discretion of the school other requests for financial help will be considered.

5 Swimming

5.1 The school organises swimming lessons for children in Key Stage 2. These take place in school time and are part of the National Curriculum. We make no charge for this activity. We inform parents when these lessons are to take place, and we ask parents for their written permission for their child to wear swimming goggles.

6 Extra-Curricular Activities

6.1 When possible, the school offers additional football coaching after school. A qualified FA coach, who is not a member of the school staff, runs and organizes these sessions. Premier Sport make a small charge for these sessions.

- **6.2** The school also offers additional extra-curricular activities such as archery, handball and street dance. Qualified coaches, not members of school staff, run and organises these sessions. Premier Sport make a small charge for these sessions.
- At the discretion of the school, fees for extra-curricular activities may be paid for by the school for children in receipt of FSM.

7 Hire of the School Hall

- The School hires the hall/class room/school annex for a fee of £20 on hour.

7 Wrap – around- Care

From 1st September 2016 'wrap around care' (3.75 hours) is £12 a session. This will be reviewed in the Summer Term 2017

This Policy is reviewed on an annual basis during the Summer Term Meeting of the Resources Committee and then presented at the next full Governing Body meeting

Signed: J.N.Lomas on behalf of the Resources Committee

Date: May 2016